






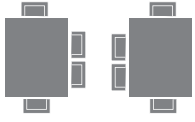

NOVUX

EXCLUSIVE WORKPLACE FOR YOU

WELCOME TO THE NOVUX

EXCLUSIVE WORKPLACE FOR YOU

WE PROVIDE AFFORDABLE OFFICE SPACES CO-WORKING SPACES
VIRTUAL OFFICES IN PREMIUM LOCATION IN KUALA LUMPUR

LAYOUT	MAXIMUM CAPACITY (PAX)	NUMBER OF PAX	HOURLY (RM)	HALF DAY (RM)	FULL DAY (RM)
 <p>Theater</p>	100	Up to 30 Up to 50 Above 50	150 200 350	400 500 1000	600 700 1800
 <p>Classroom</p>	60	Up to 8 Up to 18 Up to 30 Above 30	80 160 250 300	200 550 900 1000	350 1000 1500 1800
 <p>U-shape</p>	40	Up to 15 Up to 25 Above 25	150 200 300	500 700 1000	900 1200 1800
 <p>Banquet</p>	48	Up to 18 Up to 30 Above 30	160 500 300	550 800 1000	1000 1500 1800
 <p>Boardroom</p>	40	Up to 8 Up to 15 Up to 20 Above 20	80 120 200 300	200 400 700 1000	400 700 1200 1800

PACKAGE INCLUDED

Complimentary Meeting Room Arrangement Equipment

- Complimentary Usage Of Lcd Projector & Screen
- Complimentary Usage Of Pa System & Speaker
- Complimentary Usage Glass Board & Marker
- Complimentary Free Flow Hot Beverages & Filtered Water
- Unlimited Wifi Usage

** Pricing Is Based On Per Person Basis

** A Minimum Booking Full & Half Day Is Required

FOOD & BEVERAGES

BREAKFAST SET

Fried Rice/Nasi Lemak/Fried Noodle
Assorted Malaysian Dessert
*Curry Puff/Kuih Nyonya/Samosa
Hot Beverages & Filtered Water

TEA TIME SET

Local Dessert
International Dessert
Hot Beverages & Filtered Water

LUNCH SET

Choice of Rice (White/Biryani/Fried)
3 Dishes Menu
*Poultry (Chicken/Meat)
*Seafood
*Vegetables
Assorted Fruit Platter
Hot Beverages, Cordial
& Filtered Water

*PRICE ABOVE SHOWN ARE BASED ON STANDARD MENU PACKAGES

*CUSTOMISED MENU AVAILABLE UPON REQUEST (DIFFERENT CHARGES DEPENDING ON MENU LIST)

FOR RESERVATION



+603 2181 6026



info@novux.com.my



+6017 807 0800



www.novux.com.my

TRAINING ROOM | EVENT SPACE | MEETING ROOM



THEATER



CLASSROOM



BOARDROOM



U-SHAPE



COVID-19 PRECAUTIONS

A MORE SECURE WAYS TO ENTER YOUR OFFICE

In view of the recent Covid-19 outbreak, our building practices high safety measures to stop the spread of COVID-19 with mandatory screening for all visitors visitors/ tenant/ staff / owners before entering the building.



Precautionary measures practice are as following :

BUILDING

- ✓ Temperature screening at lobby entrance. Body temperature above 37.5 will be not allowed to enter main building.
- ✓ Designated quarantine room for isolation those suspected with symptoms until further inspection.
- ✓ Sanitizers provided at all common area.
- ✓ Social Distancing practice at all time.

COVID-19 PRECAUTIONS

A MORE SECURE WAYS TO ENTER YOUR OFFICE

WORKSPACE

- ✓ Social distancing office layout and common area
- ✓ Meeting Room capacities reduce to 50%



- ✓ Sanitized Office space common area.
- ✓ Contact-less access.



Our workplace is designed at maximum privacy and security. Rest assured that your wellbeing is taken care of with very minimal exposure of outside contacts and all safety measures in place.

TERMS AND CONDITIONS

MEETING ROOM & CONFERENCE ROOM

1) CHARGES:

- FEES THAT QUOTED ARE BASED ON THE PERIOD AND NUMBER OF PAX PROVIDED BY THE CLIENT IT MAY DIFFER IF THERE ARE ANY CHANGES OR AMENDMENTS.
- THE QUOTATION IS NOT VALID FOR OTHER INDIVIDUAL OR GROUP BOOKING.
- ADDITIONAL MEETING TIME: TIME REQUIRED IN EXCESS OF BOOKING SHALL BE CHARGED AT HOURLY RATE.
- ALL THE PRICE QUOTED IS INCLUSIVE 6% SERVICE CHARGES.
- ADDITIONAL RM150 FOR WEEKEND AND PUBLIC HOLIDAYS USAGE.

2) BOOKING & PAYMENT:

- CONFIRMATION - ALL BOOKING AT SHALL BE CONFIRMED BY PAYMENT OF A 50% DEPOSIT FROM THE TOTAL PRICE.
- 50% REMAINING BALANCE OF TOTAL INVOICE ISSUED SHALL BE MADE WITHIN 48 HOURS BEFORE EVENT DATE.
- PAYMENT CAN BE MADE BY CHEQUE/CREDIT CARD (ON SITE) /BANK TRANSFER/CASH OR ONLINE PAYMENT. ANY ADDITIONAL COST INCURRED SHOULD ALSO BE PAID ON THE DAY.
- PAYMENT BY CREDIT CARD (ON SITE ONLY) WILL BE CHARGED 3% (INTEREST OF BANK CHARGES).
- ANY ADDITIONAL REQUEST ON EVENT DATE IS CHARGABLE TO CLIENT SHALL BE MADE BEFORE END OF EVENT.

3) CANCELLATION:

- ANY CANCELLATION MADE 7(SEVEN) DAYS BEFORE EVENT DATE, TOTAL BOOKING FEES PAID IS REFUNDABLE.
- BOOKING CANCELLED UP TO 72 HOURS IN ADVANCED BEFORE THE EVENT DATE, 50% DEPOSIT IS REFUNDABLE.
- CANCELLATION LESS THAN 72 HOURS, TOTAL BOOKING FEES WILL BE FORFEITED.
- ANY POSTPONE DATE OF EVENT SHALL BE INFORMED / NOTIFY TO THE MANEGEMENT UP TO 7 DAYS IN ADVANCE.
- POSTPONED DATES ARE SUBJECT TO AVAILABILITY.

4) HOURS OF USE:

- NORMAL BUSINESS HOUR: MONDAY TO FRIDAY , 9:00 AM - 6:00 PM.
- ANY BOOKING FOR WEEKEND OR PUBLIC HOLIDAYS MUST BE BOOKED IN ADVANCE.

5) CATERING:

- ANY OUTSIDE FOOD OR CATERING BROUGHT BY THE CLIENT MUST BE INFORMED TO MANAGEMENT BEFOREHAND.
- RM 100 ONE-OFF-CHARGES IS APPLICABLE UPON OUTSIDE FOOD / CATERING BROUGHT BY CLIENT.

6) DAMAGES:

- THE CLIENT SHALL BE LIABLE FOR ANY AND ALL DAMAGES AND BREAKAGES CAUSED TO THE NOVUX PROPERTY DURING THE EVENT BY THE CLIENT'S GUEST , ATTENDEES , STUDENT ENGAGED BY THE CLIENT.
- SHOULD THERE BE ANY LOSS OF NOVUX BELONGINGS DURING AN AFTER EVENT CLIENT SHALL BE RESPONSIBLE ON THE COST OF ITEM REPLACEMENTS.

