

VIRTUAL OFFICE PACKAGES

PACKAGE PLANS	MAIL & ADDRESS	COMMUNICATION	WORK FROM HOME	CO-WORKING	DEDICATED DESK
PRIME BUSINESS ADDRESS	✓	✓	✓	✓	✓
MAIL COLLECTION AND FORWARDING	✓	✓	✓	✓	✓
SIGNAGE DIRECTORY	✓	✓	✓	✓	✓
ADMINISTRATIVE SUPPORT	✓	✓	✓	✓	✓
DEDICATED PHONE AND FAX NUMBER		✓	✓	✓	✓
CALL ANSWERING		✓	✓	✓	✓
CALL FORWARDING		✓	✓	✓	✓
24 HOURS VOICEMAIL		✓	✓	✓	✓
FIND ME-FOLLOW ME		✓	✓	✓	✓
CLOUD STORAGE			20 GB	20 GB	30 GB
UNLIMITED HIGH SPEED WIFI			✓	✓	✓
FREE REFRESHMENT			✓	✓	✓
VIP LOUNGE			1 days/month	5 days/month	✓
DEDICATED DESK & PEDESTAL					24/7
MEETING ROOM	1 hour	2 hours	1 hour/month	2 hours/month	5 hours/month
MONTHLY		-	RM 170	RM 300	RM 500
YEARLY (PROMO)	RM 500 RM 700 + DEDICATED NUMBER	RM 1,200	*RM 1,700 <i>(PAY 10 MONTHS + 2 MONTHS FOC)</i>	*RM 3,000 <i>(PAY 10 MONTHS + 2 MONTHS FOC)</i>	*RM 5,000 <i>(PAY 10 MONTHS + 2 MONTHS FOC)</i>

ADDITIONAL CHARGES
COURIER CHARGES (Based on local standard charges + 6% Service Tax)
FAX SERVICES (OUTBOUND) - RM 0.50/page
Printing Charges (A4) - RM 0.50/page (B&W) & RM 1.00/page (COLOUR)

ADD ON DEDICATED NUMBER
With Call Forwarding - RM 50/Month
Without Call Forwarding - RM 200/Year
*ONLY APPLICABLE FOR SAME COMPANY